

## **CALEDONIAN RIDING CLUB CONSTITUTION**

### **1. NAME**

The Club shall be called CALEDONIAN RIDING CLUB. (Hereinafter referred to as the Club.)

### **2. OBJECTS**

2.1 The objects of the Club shall be to:

- 2.1.1 Provide and encourage riding as a sport and recreation throughout the Highlands of Scotland.
- 2.1.2 To encourage riding as a sport and recreation, to promote good fellowship amongst riders and to improve and maintain the standard of riding and horsemastership
- 2.1.3. To organise instructional meetings, lectures and competitive events and other activities deemed to further the objects.
- 2.1.4. To be affiliated to the British Horse Society and to support and co-operate with recognised organisations interested in the breeding and use of all breeds and types of horses and ponies
- 2.1.5 To investigate the subject of bridle tracks and rights of way with a view to opening those that have been closed and maintaining and more clearly defining those that are in existence
- 2.1.6 To concern itself with any object which will benefit the horse and horse user in the district
- 2.1.7 Not discriminate because of gender, or of political, religious or other beliefs.
- 2.1.8 Ensure that children, young people and vulnerable adults will find the Club a safe environment in which to have fun, learn and develop, and will seek to do this by adopting, using and promoting the Highland Child Protection Committee Child Protection Policy Guidelines and Policy document for Sports and Leisure Groups.

### **3 MEMBERSHIP**

- 3.1 The membership shall be open to any person who supports the above objects and shall consist of the following categories:
  - 3.1.1 Honorary Members: those who in the opinion of the Executive Committee have given exemplary service to the Club. Such members shall be elected at the Annual General Meeting. Honorary Members shall have a vote at meetings of the Club.
  - 3.1.2 Full Ordinary Membership (Riding)
  - 3.1.3 Non Riding Membership: those who are non-participative members.
  - 3.1.4 Junior Members: any person below the age of 18 years.
  - 3.1.5 Membership Fees and Charges shall be as agreed at each Annual General Meeting.
  - 3.1.6. All Members joining the Club shall be deemed to accept the terms of this Constitution and any Rules and Bye-Laws published from time to time by the Club.

### **4 MANAGEMENT**

- 4.1 The affairs of the Club shall be conducted by an Executive Committee, which shall consist of the Officers of the Club plus not more than 8 ordinary members.
- 4.2 The Officers of the Club shall consist of a Chairman, Vice-Chairman, Secretary and Treasurer (the latter two posts may be amalgamated) – the Office Bearers, all of whom should previously have served on the Committee and all of whom shall be elected annually at the Annual General Meeting. If the post of any officer or other Committee member should fall vacant after any such election, the Executive Committee shall have the power to fill the vacancy.

- 4.3 Nominations, duly proposed and seconded, will be required for the election of Officers and Committee. Club Members will be invited to submit nominations for vacancies to be filled at the Annual General Meeting. These must be in the hands of the Secretary, in writing, at least two clear days prior, to the Annual General Meeting. To be eligible for nomination, a Member must already have been a paid-up Member for twenty eight days prior to the relevant Annual General Meeting.
- 4.4 All Executive Committee Members shall be members of the Club.
- 4.5 The Executive Committee shall have the power to establish such sub-committees and to set their roles and remits.

## 5 GENERAL MEETINGS

### 5.1 Annual General Meeting (AGM)

The Club shall hold an Annual General Meeting, the date to be the third Wednesday in February. The following business shall be conducted:

- 5.1.1 Approve the minutes of the previous year's AGM.
- 5.1.2 Receive reports from the Chairman and Secretary.
- 5.1.3 Receive a report from the Treasurer and approve the Annual Accounts.
- 5.1.4 Elect the Executive Committee.
- 5.1.5 Consider changes to the Constitution.
- 5.1.6 Appoint a person qualified to scrutinise accounts.
- 5.1.7 Deal with other relevant business.

### 5.2 Extraordinary General Meeting

An Extraordinary General Meeting shall be called by an application in writing to the Secretary supported by at least 25 or 2/5 (whichever is the greater) of the members of the Club. The Executive Committee shall also have the power to call an Extraordinary General Meeting by decision of a simple majority of its members.

### 5.3 Notices

At least 14 days notice shall be given to all voting Members of any General Meeting.

### 5.4 Voting

- 5.4.1 With the exception of changes to the Constitution, decisions put to a vote shall be resolved by simple majority at General Meetings.
- 5.4.2 The Chairman of the Club shall hold a deliberate as well as a casting vote

### 5.5 Quora

The quorum at general Meetings shall be 1/3 of current paid up members and the quorum for Committee Meetings shall be 6.

### 5.6 Changes to the Constitution

- 5.6.1 Any change to the Constitution shall require a two thirds majority of those present and eligible to vote at a General Meeting.

- 5.6.2 Notice shall be given to all voting Members of any general Meeting as specified in 5.3 and then any proposal to change the Constitution shall be submitted in writing to the Secretary at least 15 days prior to the Meeting.
- 5.6.3 All proposals for changes to the Constitution shall be signed by two Members eligible to vote at a General Meeting.

## 6. FINANCE AND ACCOUNTS

- 6.1 The financial year shall run from 1st January to 31st December each year.
- 6.2 The Treasurer shall be responsible for the preparation of Annual Accounts of the Club.
- 6.3 The Accounts shall be scrutinised by an independent person elected annually by the Annual General Meeting.
- 6.4 All cheques drawn against the Club's funds shall be signed two Office Bearers, one of whom shall normally be the Treasurer.
- 6.5 The income and property of the Club from whatever source derived, shall be applied solely towards the promotion of the objects of the Club as set forth in this Constitution, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any member of the Club. Provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any officer or servant of the Club, or to any member of the Club, in return for any services requested by and rendered to the Club, or the repayment of out of pocket expenses.

## 7. POWERS

- 7.1 In furtherance of the above objects the Club shall have the following powers:
  - 7.1.1 Subject to such consents as may be required by law, to borrow and raise money for the furtherance of the objects of the Club in such manner as the Club may think fit.
  - 7.1.2 To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscriptions, donations or otherwise provided that this shall be without prejudice to the ability of the Club to disclaim any gift, legacy or bequest in whole or in part in such circumstances as the Club may think fit and provided also that the Club shall not undertake any permanent trading activities in raising funds for the above mentioned objects.
  - 7.1.3 To hold, sponsor, arrange, manage, produce, present, research or educational classes and talks in the furtherance of the purposes of the Club and to organise, manage, present, produce and support, exhibitions, workshops, press conferences, trade fairs, festivals, advertising campaigns, promotions, displays and to assist in advising any person, corporation or organisation in relation thereto and to advertise and adopt such-means as may seem expedient to promote the aims and services of the Club.
  - 7.1.4 To invest the monies of the Club not immediately required for the furtherance of its objects in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law.
  - 7.1.5 To act as agents in the channelling of funds, grants and any other monies available from any source.

- 7.1.6 To purchase, take on lease or in exchange, hire or otherwise acquire any real or personal property and any rights or privileges and to construct, maintain and alter any buildings or erections and to purchase or otherwise acquire plant, machinery, furniture, fixtures, fittings, equipment and all other effects of every description necessary or convenient or usually or normally used in conjunction with or the purposes of all or any of the objects of the Club.
- 7.1.7 Subject to such consents as may be required by law to sell, let, mortgage, dispose of or turn to account all or any of the property or assets of the Club with a view to the furtherance of the objects of the Club.
- 7.1.8 To employ or otherwise engage and pay such architects, surveyors, solicitors, accountants and such other professional persons, workmen, clerks and other staff as are necessary for the furtherance of the objects of the Club.
- 7.1.9 To insure the Club, its property and assets against such risks as the members of the Executive committee shall consider it prudent and necessary to insure against.
- 7.1.10 To establish and finance (in the United Kingdom) any body, association or organisation (whether incorporated or unincorporated) to carry out the objects of the Club.
- 7.1.11 To subscribe to, become a member of, or amalgamate or co-operate with any other organisation, institution, society or body not formed or established for purposes of profit (whether incorporated or unincorporated) whose objects are wholly or in part similar to those of income and property amongst its members.
- 7.1.12 To do all or any of the things hereinbefore authorised either alone or in conjunction with any other organisation, institution, society or body with which the Club is authorised to amalgamate.
- 7.1.13 To purchase or otherwise acquire and undertake all or any of the property, assets, liabilities' and engagements of one or more of the Clubs, foundations, institutions, companies, societies or bodies with which the Club is authorised to co-operate or federate.
- 7.1.14 To enter into any arrangement with any government or authorities (supreme, municipal, local or otherwise) or any corporations, companies or persons that may seem conducive to the attainment of the Club's objects or any of them.
- 7.1.15 To undertake any activity which directly or indirectly promotes any of the objects of the Club, including acting as trustees thereof.
- 7.1.16 To do all such lawful things as are necessary for the attainment of the above objects or any of them.
- 7.1.17 The Executive Committee shall have the power to draft, publish, amend and enforce such **byelaws** as they feel are necessary for the correct running of the Club.
- 7.1.18 To take title to any real or personal property referred to in the foregoing sub-clauses 7.1.6 and 7.1.13 in the name of the Chairman, Treasurer and Secretary of the Club as hereinafter defined *ex officiiis* for the Club and their successors in office from time to time.

## 8 **INAPPROPRIATE CONDUCT**

- 8.1 Members of the Club whose conduct is deemed to be inappropriate and may bring the Club into disrepute, and/or who consistently decline to abide by any byelaws of the Club may be expelled or suspended from the Club.
- 8.2 This expulsion/suspension shall be by a resolution passed at a meeting of a disciplinary sub-committee that shall consist of the Office Bearers.

8.3 Club members shall have the right of appeal in person to the Executive Committee with regard to any decision affecting themselves, provided that notice of such appeal be submitted to the Secretary, in writing, within seven days of notification of the decision.

9. **DISSOLUTION**

If, upon the winding up or dissolution of the Club, there remains after the satisfaction of all its debts and liabilities any assets whatsoever, the same shall not be paid or distributed amongst the Members of the Club. Instead, they shall be given or transferred to British Riding Clubs (Stoneleigh).

This constitution adopted at an AGM held in the Bogroy Hotel Kirkhill on Wednesday 30th October 2013

And certified as a true copy by signatories below...

Signed

Maggie Wylie  
(Chair)

Date: \_\_\_\_\_

Address

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Hamish Maclean  
(Secretary)

Date: \_\_\_\_\_

Address

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